
SC-CH FACTS



Customer Service
Office of Communications
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The Office of Science - Chicago Office (SC-CH) is a field office of the U.S. Department of Energy (DOE), a Cabinet-level agency with missions spanning Science, Energy Resources, Environmental Stewardship, and National Security. As part of the DOE Office of Science, the Chicago Office is a key component of an Integrated Support Center (ISC) that provides business, technical, and administrative services to SC Headquarters (HQ) and the SC Site Offices overseeing ten national laboratories, as well as other DOE programs and other Federal agencies.

Address
9800 South Cass Ave.
Argonne, Illinois 60439

SC-CH provides the support in partnership with the SC Oak Ridge Office within the framework of an Integrated Service Plan. Both ISC offices provide these services to the SC Site Offices and HQ in alignment with a Customer Service Policy including key principles and customer service standards.

Websites

Chicago Office
www.ch.doe.gov

Office of Science
www.er.doe.gov

U.S. Department of Energy
www.energy.gov

SC-CH is located in Argonne, Illinois. Our organization has existed throughout the history of the Department and its predecessor agencies. Over the years we have distinguished ourselves through excellent stewardship of our assigned Departmental program responsibilities. We operate the largest of the Department's field acquisition centers.

With approximately 200 federal employees, SC-CH provides business, technical and administrative support to HQ, other DOE programs and SC Site Offices in New York, New Jersey, Illinois, Iowa, California and Washington State. This service is provided in conjunction with the activities of the SC Oak Ridge Office, with which SC-CH partners in providing integrated support.

CH Factoids

Who We Are ... Our Mission

SC-CH has full SC line management responsibility for New Brunswick Laboratory, a government-owned, government-operated analytical chemistry laboratory which serves as the nation's nuclear materials measurements and standards laboratory, assuring application of accurate and reliable measurement technology for safeguarding special nuclear materials, certifying and distributing nuclear reference materials on a global basis, and supporting international nonproliferation efforts.

In FY 08, SC-CH was accountable for approximately \$3.3 billion, which is about 14% of the total DOE budget. Of that amount, Chicago allocated and administered \$2.6 billion of Science funding, or approximately 65% of the total SC budget.

The Office of Science Mission

The Office of Science (SC) is the single largest supporter of basic research in the physical sciences in the United States. It manages 10 world-class national laboratories and builds and operates some of the nation's most advanced R&D user facilities. The mission of SC is to foster and support forefront basic and applied research programs which advance the science and technology foundations necessary to accomplish DOE missions: efficiency in energy use, diverse and reliable energy sources, improved health and environmental quality, and fundamental understanding of matter and energy.

The SC-CH Mission

SC-CH is a critical element of the of the SC program execution and implementation capability. SC-CH is the provider of essential business and technical support to assigned SC Site Offices, other Headquarters program sponsors and other federal agencies. SC-CH facilitates the delivery of remarkable discoveries, advancing technology and the understanding of energy and matter which perpetuates the well-being of the United States.

Vision

We are the catalyst and certified provider of best-in-class essential services, facilitating achievement of the Office of Science and the Department of Energy's mission.

The Fully Integrated Support to the Office of Science

The SC-CH and SC Oak Ridge Offices comprise the ISC. The Chicago and Oak Ridge Managers directly report to the SC's Deputy Director for Field Operations (DDFO), who, in turn, reports to the Director of the Office of Science. The ISC supports the SC mission to safely foster, formulate, and support the Research Programs. SC-CH supports SC Laboratory Site Offices as well as SC HQ, and provides similar support to other DOE offices that execute programs through Chicago based on agreements with those offices.

Line and Business Services

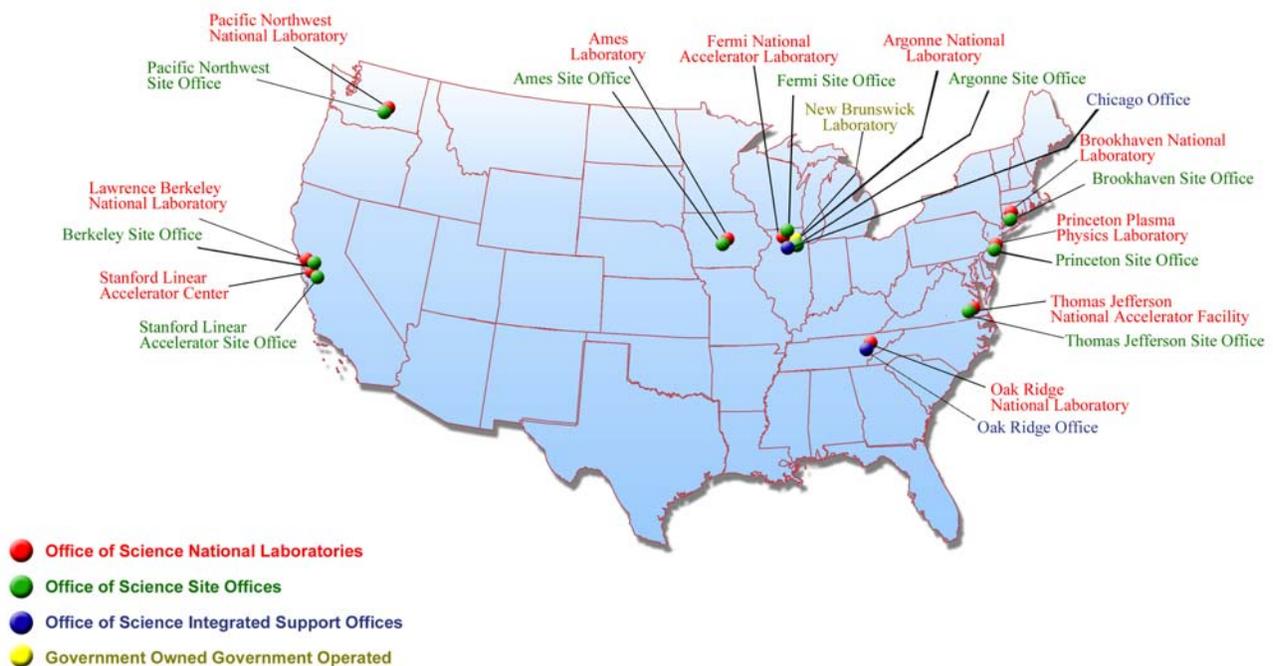
The SC-CH integrated delivery system provides best in class business, technical, and administrative services to support SC and the needs of other program customers. It does this as part of the ISC, a virtual organization comprised of the combined support capabilities of the Chicago and Oak Ridge offices, providing administrative, business, and technical services in support of the entire SC complex.

- SC-CH will continue to be available to support other DOE customers, and operate DOE Centers of Excellence, but its primary role will be to provide support to SC through the ISC. This involves participation in the performance-based management of the projects, property, physical plant and operation of Government-Owned, Contractor-Operated Laboratories. As part of the ISC, SC-CH and Oak Ridge provide technical and management support to Site Offices overseeing the ten SC national laboratories, including Ames Laboratory, Argonne National Laboratory, Brookhaven National Laboratory, Fermi National Accelerator Laboratory, Lawrence Berkeley National Laboratory, Oak Ridge National Laboratory, Pacific Northwest National Laboratory, Princeton Plasma Physics Laboratory, Stanford Linear Accelerator Center and Thomas Jefferson National Accelerator Facility.



- SC-CH provides performance-based management of NBL, a Government-Owned and Government-Operated facility that is part of SC-CH. Government scientists at this facility specialize in nuclear standards measurement and nuclear treaty/non-proliferation monitoring. NBL helps set the measurement quality standards for laboratories around the world involved with special nuclear materials, providing vital assistance in assuring the safety and security of these materials.
- SC-CH provides corporate management services, which include cradle-to-grave management of acquisition and assistance instruments; financial services; general and intellectual property legal services; safety, security, technical and infrastructure services; analytical, human resources, information management; public affairs and administrative services.
- SC-CH provides performance-based management of program and projects delegated by DOE program partners, such as the Office of Electricity Delivery and Energy Reliability (OE) and the Office of Emergency Response.

Figure 1 ~ DOE Office of Science Facilities



CH's Centers of Excellence

Intellectual Property Center of Excellence

Manages and operates an Intellectual Property Center of Excellence, providing complete intellectual property services to SC Site Offices, the Idaho Operations Office, the Golden and Ohio Field Offices, Rocky Flats, Yucca Mountain, the Western and Southwestern Power Administrations, the Naval Petroleum and Oil Shale Reserves, and the National Energy Technology Laboratory.



Grants Center of Excellence

SC-CH's Office of Acquisition and Assistance (ACQ) provides contractual services to support accomplishment of the Department's programmatic goals and objectives in a timely, cost-effective and efficient manner, while maintaining compliance with governing procedures, policies, rules, regulations, laws, etc. ACQ views itself as a Center of Excellence not only for grants but also for major non-management and operating contracts. The vision of ACQ is to deliver best value products and services to our customers (thus enabling our program offices to accomplish their mission), while maintaining the public's trust, and fulfilling public policy objectives. SC-CH's reputation is historic operating one of the largest research and development contracts and grants centers in the DOE system, and as such is frequently called on by Headquarters program offices to conduct solicitation and selection processes for national DOE priority programs. SC-CH successfully processed more than 4,272 procurement requests in FY 2008 and now administering 3,803 active awards for FY 2009. This is in support of SC and various departmental elements.

Special Assignments

Construction Grants

In conjunction with Congressional initiatives in support of university and other scientific research and development, SC-CH currently administers ~\$80M in construction grants for 104 facilities, which include universities, hospitals, public institutions, and research organizations. Seventy six (76) new grants were awarded in FY2008.

Radiological Assistance Program

Provides DOE first responder radiological assistance to protect the health and safety of the general public and the environment. Assist other federal, State, Tribal and local agencies in the detection, identification and analysis and response to events involving the use of radiological/nuclear material. The RAP Region 5 Coordinating Office is located at Argonne National Laboratory, Argonne, IL.

November 2008

